

Exciting Career Opportunities

Fraud & Investigations Manager

Reporting to: Head-Fraud & Investigations

Business Unit: Legal Department

Location: Lusaka

Job Purpose

To provide reasonable assurance in the achievement of Central Operations objectives relating to operational efficiency, financial reporting and compliance. Support the design and the implementation of the Internal Control Framework in place to address finance and business process risks, securing financial viability and delivering operational effectiveness and efficiency.

Key Outputs & Responsibilities

1. Prevention

- Assess new and existing processes and procedures for fraud risk and recommend countermeasures or variations accordingly with a view to ensuring the incidents of crime and Policy infractions are at a minimum.
- Undertake awareness and induction sessions across the Bank to ensure emerging risks and general awareness are at acceptable levels.
- Conduct health checks across products to ensure compliance to controls provided, flagging and escalating failings and inconsistencies noted.
- Guide the various department teams on any fraud concerns and issues they have in their spaces

2. Detection

- Investigate all Incident Reports pertaining to criminal and policy infractions affecting the bank and advise the business on plausible actions to resolve.
- Track recommendations of Investigations reports to closure.
- Provide guidance and support on IT based Fraud Detection systems on the various platforms annexed to the Core-banking system.

3. Recovery

- Recover funds lost from fraud incidents

4. Stakeholder engagement

- Build professional stakeholder relationships,

5. Team leadership, management and mentoring

- Clarify performance expectations of staff and work closely with them to grow their skills where needed
- Plan and manage own workflow, anticipating obstacles, juggling priorities and following through on objectives within agreed time-frames and according to quality standards.

Education Requirements

- Grade 12 School Certificate with 5 credits including English and Mathematics
- Business Degree in a relevant field or equivalent qualification

Experience, Skills & Knowledge

- 10 years Investigations experience in Fraud/Criminal Investigations
- Proficiency in MS Office (Word, Excel, Access & Power point)
- Fraud examiner Certification/ Banking and Finance Certification would be an added advantaged

Interested Applicants who meet the job requirements should email their CV's to e-mail address Jobs-zm@bancabc.com Please note that only shortlisted candidates will be contacted. Clearly state the position you are applying for as the subject. **Closing date: Thursday, 14th November, 2019**