

Exciting Career Opportunities

Business Transformation Analyst

Reporting to: Business Transformation Manager

Business Unit: Operations

Location: Lusaka

Job Purpose

Map, analyse, measure, improve and automate business processes to support the attainment of the Bank's strategy.

Key Outputs & Responsibilities

- Process Mapping, analysis and automation
- Bank-wide process re-engineering
- Establishing efficient and standardized processes
- Proactively identify initiatives to revise operational methods, alter work flows and automate processes
- Facilitate and support all required change processes and practices
- Provide documentation relating to the impact of all process changes
- Facilitate the development of Policy and Procedure manuals
- Develop inter-departmental Service Level Agreements and monitor adherence
- Plan and manage own workflow,

anticipating obstacles and juggling priorities and following through on objectives within agreed timeframes and according to quality standards

Education Requirements

- Grade 12 School Certificate with 5 Credits including Mathematics and English
- Bachelor's degree in Business/IT/ Project management.
- At least 3 years of work experience in Banking/Management
- Experience process mapping and re-engineering and Business Analysis
- Prince2, CPPM, Six Sigma certifications an added advantage

Experience

- Process Modelling Skills
- Presentation and Facilitation Skills – written and verbal
- Excellent communication skills
- certifications an added advantage

Interested Applicants who meet the job requirements should e-mail their CV's to jobs-zm@bancabc.com. Only shortlisted candidates will be contacted. Be sure to include the job applied for in the subject field. **Closing date: Tuesday 21st January 2020**

Reshaping African Banking