

Exciting Career Opportunities

Internal Auditor

Reporting to: Country Head, Internal Audit

Business Unit: Audit

Location: Lusaka

Job purpose

To perform Internal Audit assignments across the different sections of the Bank in accordance with the Institute of Internal Audit Standards and Bank's Internal Audit procedures.

Responsibilities

Risk and Compliance Management

- Proactive identification and mitigation of risks where possible
- Ensuring on-going compliance with internal audit standards, internal policies and procedures.
- Displays co-operation in working with others to achieve shared goals

Innovation and Enhanced Efficiencies

- Completes audit assignments timeously
- Quick issuance of clear and concise audit reports after completion of audit fieldwork
- Improvement evident on work, planning and execution during the period under review

Development of Audit Assignments

- Development and implementation of individual audit assignments in line with the annual audit plan
- Monitor and motivate buy-in and implementation of recommendations contained in external audit management letters, internal audit reports and Central

Bank reports

- Perform fraud and special investigation under the guidance of Country Head of Internal Audit
- Assist Country Head of Internal Audit to track the departmental BSC
- Update Business Control Matrix (BCM) and ensure team compliance

Stakeholder Engagement

- Provide consulting services to management and staff to highlight and improve the effectiveness of their risk management, control and governance processes
- Display awareness of relevant regulatory changes to be able to manage the impact thereof

Candidate Requirements

- Grade 12 School Certificate with 5 credits, English and Mathematics inclusive.
- University Degree in Accountancy, CIA, CISA, ACCA, CIMA, CA or any other relevant degree
- 5+ years' experience in a similar role,
- Knowledge in use of audit software such as TeamMate, IDEAL, ACL is desirable
- Proficiency in MS Office (Word, Excel, Power point and Outlook),
- Membership the Institute of Internal Auditors an added advantage

Interested Applicants who meet the job requirements should e-mail their CV's to jobs-zm@bancabc.com. Only shortlisted candidates will be contacted. Be sure to include the job applied for in the subject field.

Closing date: Friday, 30th October, 2020

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