

Exciting Career Opportunities

Designation:	Legal Counsel
Reporting Line:	Country Head of Legal
Business Unit:	Legal
Location:	Lusaka
Job Purpose	To support the Head of Legal, effectively and efficiently manage the in-country legal department through providing legal advisory services and ensuring effective management of legal and contractual risks.
Key Outputs & Responsibilities	
Drafting and Reviewing agreement(s) and policies relating to Bank Operations	<ul style="list-style-type: none"> • Provide ongoing legal support and opinions to relevant stakeholders. • Provide legal protection and risk management advice to management, especially on contract management and policy processes. • Implement effective processes for security searches, and registration.
Supporting various Bank business units and the Human Capital	<ul style="list-style-type: none"> • Draft and review transaction documents, agreements and policies and ensure they comply with relevant statutory and/or legal requirements. • Ensuring relevant Vendor agreement(s) contain sufficient protections for the Bank against Vendor default and/or under performance.
Provision of litigation and transactional support	<ul style="list-style-type: none"> • Work closely with internal and external stakeholders to manage legal risk relating to Bank litigation and transactions. • Support the negotiation, drafting and vetting of documents for business transactions.
Internal and external contractual obligation(s) and documentary tracking	<ul style="list-style-type: none"> • Build professional stakeholder relationships, displaying excellent abilities to listen, advise, influence, negotiate and present at all levels. • Ensure that contractual obligations relating to or involving the Bank (internal and external) are duly tracked and relevant stakeholder(s) informed. • Tracking and storage of litigation documents and court process.
Effective teamwork, self-management and alignment with Bank values	<ul style="list-style-type: none"> • Plan and manage own workflow, anticipating obstacles, establishing priorities and following through on objectives within agreed time-frames and according to quality standards.
Education Requirements	
<ul style="list-style-type: none"> • Grade 12 School Certificate with 5 credits including English and Mathematics. • Degree in Law, must be an advocate (member of the bar) and a post-graduate degree would be an added advantage. • 3+ years' experience post admission to the Bar, preferably in a banking environment or banking and finance field with experience in commercial litigation before Superior Courts of Zambia. 	

Interested Applicants who meet the job requirements should e-mail their CV's to jobs-zm@bancabc.com. Please note that only shortlisted candidates will be contacted. **Clearly state the position you are applying for as the subject.**
Closing date: Monday, 7th March, 2022.

Reshaping African Banking