

# Exciting Career Opportunities

<b>Designation:</b>	Business Analyst x 2
<b>Reporting Line:</b>	Country Manager, Projects and Innovations
<b>Business Unit:</b>	Project Management Office
<b>Location:</b>	Lusaka

## Job Purpose

To gather, analyze and consolidate business requirements for Bank projects, act as a conduit between business and the Bank to ensure business needs are translated into functional requirements specifications and manage/co-ordinate relevant phases of the development life-cycle.

## Key Outputs & Responsibilities

### 1.] Business requirement gathering and functional specification construction

- Respond to a business need or issue and ensure thorough understanding thereof through workshops, stakeholder engagement and research to meet Strategic goals.
- Plan the analysis effort and approach to solve the key business issue / need
- Conceptualize a workable solution to address the business objective and define supporting processes, organizational structures, capabilities and relevant KPI's and KRI's
- Use influence to achieve stakeholder buy-in and alignment

### 2.] Management/co-ordination of relevant phases of the development life-cycle.

- Manage relevant phases of the development life-cycle (including, where appropriate, design configuration, coding, testing, quality assurance, implementation, reporting and support to ensure that the delivered products are fit for purpose.
- Provide technical and business insights and support across all stages of the development life-cycle to support project implementation.
- Maintain open communication with internal stakeholders, cross-functional teams and vendors to ensure solutions meet requirements
- Provide input into the review of the technical and business aspects of supporting and training documentation in order to ensure that products are embedded into the business adequately.

### 3.] Adherence to IT governance, risk & compliance standards.

- Maintain awareness of the control framework to manage risks
- Provide ad hoc reports in line with stakeholder requests to provide progress updates, develop reports and metrics as required to control risks.

### 4.] Stakeholder engagement

- Effective teamwork, self-management and alignment with Banks' values to maintain buy-in and support
- Monitor outsourced partners' adherence to SLA requirements as required to ensure timelines and risks are managed

# Exciting Career Opportunities

## Qualifications & Experience

- Grade 12 School Certificate with 5 credits including English and Mathematics
- Degree in Computer Science or any relevant IT and/or business degree.
- Experience with Agile Project Management (Kanban or Scrum) and Project Management tools like Jira and Microsoft Project
- 3+ Business and IT experience
- Sounding understanding of Business Architecture and Enterprise Architecture.
- A Project Management Certification (PRINCE2, PMP etc.) will be an added advantage

Interested Applicants who meet the job requirements should e-mail their CV's to [jobs-zm@bancabc.co.zm](mailto:jobs-zm@bancabc.co.zm). Only shortlisted candidates will be contacted. **Clearly state the job applied for in the subject field. Closing date: Friday 20th January, 2023.**

***Reshaping African Banking***